



**McCull's Operations Pty Ltd trading as McCull's Transport**

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## Driver Daily Coronavirus SOP

With the coronavirus upon us, it is critical that every person plays their role to prevent the spread. The following procedures are to be followed at all times.

### Required:

- Face masks are now required to be worn by all staff (excluding WA).
- Spray sanitiser and wipe down all high-touch areas. There is sanitiser available in all depots. If supplies are interrupted during the crisis, please source more locally and McCull's will reimburse you.
- Avoid gathering with other people in enclosed areas – including tea rooms, site huts, truck cabins and offices.
- Regular driver in-cab training sessions are postponed until further notice. No passengers permitted, other than alternate drivers, returning staff.

### When starting your shift:

- Ensure you have your mask on. Only remove if in cab unaccompanied or when consuming food and beverages (as per Government guidelines).
- Sterilise hands as/before you enter the workplace.
- Leave doors ajar where possible.
- Sterilise your vehicle before starting work. This includes, but isn't limited to – door handles, steering wheel, controls, seatbelt, flow meter touch pad, outlet caps, hose handle, hose controls, bonnet latch, radio, CB, phone etc.

### When entering a load collection point:

#### General pick-up:

- **Follow all local site instructions including completing customer declaration where required.**
- Ensure you have a mask on when communicating from the truck or when you exit the truck.
- Where required by site or product, respirators supplant the requirement to wear a COVID-19 mask.
- Only use assigned facilities.
- Sterilise hands on arrival. Most sites will have product available. Use gloves if site instructs.
- Remain calm at all times. Movement on site may well be slower than normal with additional coronavirus protocols in place.
- Wipe down/spray all common touch areas including control panels, fridge and door handles, hose fittings etc.

### **Farm pick-up:**

- Before you enter the vat room make sure it is empty. If people must remain in the vat room, stay at least 1.5 metres from any other person. Use gloves if site instructs.
- Before you commence collection, sterilise vat room door handle, vat controls, outlet cap, vat door, dip stick and any other common areas.
- On completion of the collection, repeat dairy sterilisation.

### **When arriving at delivery site.**

- Follow all local site instructions including completing customer declaration where required.
- Ensure you have a mask on when communicating from the truck or when you exit the truck.
- Where required by site or product, respirators supplant the requirement to wear a COVID-19 mask.
- Only use assigned facilities.
- Stay at least 1.5 metres from any other person.
- Sterilise hands on arrival. Most sites will have product available. Use gloves if site instructs.
- Remain calm at all times. Movement on site may be slower than normal with additional coronavirus protocols in place.
- Wipe down/spray all common touch areas including control panels, fridge and door handles, hose fittings etc.
- Repeat sterilisation of common areas before leaving site.

### **When finishing your shift**

- Repeat sterilisation of your combination.
- Sterilise all common areas at the depot.
- Return all paperwork and samples and wash your hands before you leave.

### **General rules**

- Activate the COVIDsafe App when travelling.
- Wash hands for 20 seconds.
- Replace mask when dirty or broken. Ensure you travel with a spare.
- Keep a distance of 1.5 metres between people.
- Avoid touching your eyes, mouth and face.
- Avoid shaking hands.
- Keep non-critical doors open.
- Avoid using handkerchiefs. Use tissues and dispose immediately.
- Wash or sterilise your hands when returning home.

### **Interstate Travel**

- Drivers should only leave their vehicle while interstate for load collection or delivery, fueling, vehicle wash, depot/equipment change-over, other essential goods (including food), in an emergency, at the direction of a law enforcement officer, or for a fatigue break (including overnight rest stop and for meals where required).

**Please note that as additional information becomes available instructions may change. The environment that we find ourselves in is evolving and we must be nimble and disciplined to ensure the best possible outcome.**