

## Driver Daily Coronavirus SOP.

With the coronavirus upon us, it is critical that every person plays their role to prevent the spread. The following procedures are to be followed at all times:

### Required:

Spray sanitiser and wipe down all high-touch areas. There is sanitiser available in all depots. If supplies are interrupted during the crisis, please source more locally and McCull's will reimburse you.

Avoid gathering with other people in enclosed areas – including tea rooms, site huts, truck cabins and offices.

All driver in-cab training sessions are postponed until further notice.

### When starting your shift:

- Sterilise hands as/before you enter the workplace.
- Leave doors ajar where possible.
- Sterilise your vehicle before starting work. This includes, but isn't limited to – door handles, steering wheel, controls, seatbelt, flow meter touch pad, outlet caps, hose handle, hose controls, bonnet latch, radio, CB, phone etc.

### When entering a load collection point:

#### General pick-up:

- Follow all local site instructions including completing customer declaration where required.
- Only use assigned facilities.
- Sterilise hands on arrival. Most sites will have product available.
- Remain calm at all times. Movement on site may well be slower than normal with additional coronavirus protocols in place.
- Wipe down/spray all common touch areas including control panels, fridge and door handles, hose fittings etc.

#### Farm pick-up:

- Before you enter the vat room make sure it is empty. If people must remain in the vat room, stay at least 2 metres from any other person.

- Before you commence collection, sterilise vat room door handle, vat controls, outlet cap, vat door, dip stick and any other common areas.
- On completion of the collection, repeat dairy sterilisation.

### **When arriving at delivery site.**

- Follow all local site instructions including completing customer declaration where required.
- Only use assigned facilities.
- Stay at least 2 metres from any other person.
- Sterilise hands on arrival. Most sites will have product available.
- Remain calm at all times. Movement on site may be slower than normal with additional coronavirus protocols in place.
- Wipe down/spray all common touch areas including control panels, fridge and door handles, hose fittings etc.
- Repeat sterilisation of common areas before leaving site.

### **When finishing your shift**

- Repeat sterilisation of your combination.
- Sterilise all common areas at the depot.
- Return all paperwork and samples and wash your hands before you leave.

### **General rules.**

- Wash hands for 20 seconds.
- Keep a distance of 2 meters between people.
- Avoid touching your eyes, mouth and face.
- Avoid shaking hands.
- Keep non-critical doors open.
- Avoid using handkerchiefs. Use tissues and dispense immediately.
- Wash or sterilise your hands when returning home.

Please note that as additional information becomes available instructions may change. The environment that we find ourselves in is evolving and we must be nimble and disciplined to ensure the best possible outcome.